

# 恒隆地產有限公司 HANG LUNG PROPERTIES LIMITED

(Incorporated in Hong Kong with limited liability) (於香港註冊成立之有限公司) (Stock Code 股份代號: 00101)

## NOTIFICATION LETTER 通知信函

Dear Registered Shareholder,

May 17, 2024

Hang Lung Properties Limited (the "Company")

- Notice of Publication of Circular of Scrip Dividend Arrangement in relation to the Final Dividend for the year ended December 31, 2023 (the "Current Corporate Communication")

We are pleased to inform you that the English and Chinese versions of the Current Corporate Communication of the Company are now available on the Company's website at <a href="www.hanglung.com">www.hanglung.com</a> (the "Company's website") and the website of Hong Kong Exchanges and Clearing Limited at <a href="www.hkexnews.hk">www.hkexnews.hk</a> (the "HKEX's website"). If you have elected to receive printed version(s) of the Corporate Communications\* of the Company, the printed versions of your choice of language(s) of the Current Corporate Communication is/are enclosed herewith.

With respect to all future Corporate Communications, please note that you are entitled, at any time by sending a notice in writing or by email to <a href="https://hlp.ecom@computershare.com.hl">hlp.ecom@computershare.com.hl</a> to the Company c/o the Share Registrar, to change your choice of language and/or means of receipt of Corporate Communications in accordance with the relevant laws and regulations. Your request for the printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier).

To ensure timely receipt of future Corporate Communications and Actionable Corporate Communications\*\*, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). To make your election, please fill in the Reply Form and sign and return it by post or by hand to the Company c/o the Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. If you post the Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not to affix a stamp when returning your Reply Form. Otherwise, please affix an appropriate stamp.

Should you have any queries in relation to this letter, please call the Share Registrar's hotline at (852) 2862 8688 between 9:00 a.m. and 6:00 p.m. from Monday to Friday, excluding public holidays or send your query by email to <a href="mailto:hlp.ecom@computershare.com.hk">hlp.ecom@computershare.com.hk</a>.

Yours faithfully,
For and on behalf of
HANG LUNG PROPERTIES LIMITED
Winnie MA
Company Secretary

- Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual financial statements together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- \*\* Actionable Corporate Communications means any corporate communications issued or to be issued by the Company that seek instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holders of the Company but exclude notices of general meeting and proxy forms.

This letter is in English and Chinese. In case of any inconsistency, the English version shall prevail.

各位登記股東:

### 恒隆地產有限公司 (「本公司」)

- 截至二零二三年十二月三十一日止年度之末期股息以股代息計劃之通函(「本次公司通訊」)之刊發通知

謹此通知 閣下本公司本次公司通訊之英文及中文版現載於本公司網頁 <u>www.hanglung.com</u>(「本公司網頁」)及香港交易及結算所有限公司之網頁 <u>www.hkexnews.hk</u>(「交易所網頁」)。如 閣下已選擇收取本公司的公司通訊"印刷本,現附上 閣下所選擇的語言版本的本次公司通訊之印刷本。

如 閣下已選擇(或被視為已選擇)透過電子方式經本公司網頁瀏覽公司通訊,以代替印刷本,請在本公司網頁主頁按「投資者關係」,在「公布及通函」分項下的「通函代表委任書/聯交所報表」瀏覽本次公司通訊,或可於交易所網頁瀏覽。如因任何理由以致收取或接收本次公司通訊時出現困難,只要經本公司之股票過戶及登記處香港中央證券登記有限公司(「股票過戶及登記處」)給予本公司書面通知,或電郵至 htp.ecom@computershare.com.hk 提出 閣下的要求,收到要求後的7天內,均可獲免費發送本次公司通訊的印刷本。儘管如此,該要求不會構成變更 閣下之選擇。

就有關所有日後公司通訊, 閣下可以隨時根據有關法例及規例經股票過戶及登記處給予本公司書面通知,或電郵至 http.ecom@computershare.com.kk ,以 更改 閣下收取公司通訊語言版本及/或收取方式之選擇。 閣下收取印刷本之有關要求將一直維持有效,直至該指示被撤銷、取代、或逾期,或直至收取到 閣下 之指示日期一年內(以較早者為準)。

為確保及時收到最新的公司通訊及可供採取行動的公司通訊\*\*,本公司建議 閣下透過掃描隨本函附上的回條(「回條」)上列印的專屬二維碼以提供 閣下的電子郵件地址。在行使上述選擇權時,請 閣下填妥回條,並在回條上簽名,然後把回條奇回或親手交回本公司(經股票過戶及登記處),地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)。倘 閣下在香港投寄回條,可使用回條上的郵寄標籤寄回,而毋須貼上郵票;否則,請貼上適當的郵票。

如 閣下對本函有任何疑問,請於星期一至五(公眾假期除外)上午 9 時正至下午 6 時正致電股票過戶及登記處熱線(852) 2862 8688,或電郵至 hlp.ecom@computershare.com.hk 查詢。

恒隆地產有限公司 公司秘書 馬婉華 謹啟

2024年5月17日

- \* 公司通訊即本公司刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件,包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及(知適用)財務摘要報告;(b)中期報 告及(知適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任書。
- \*\*\* 可供採取行動的公司通訊即本公司為尋求證券持有人指示其擬如何行使其證券持有人權利或以證券持有人身份作出選擇而發出之所有公司通訊

#### REPLY FORM 回條 恒隆地產有限公司(「本公司」) To: HANG LUNG PROPERTIES LIMITED (the "Company") (Stock Code: 00101) (股份代號: 00101) 經香港中央證券登記有限公司 c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 香港灣仔皇后大道東 183 號 183 Queen's Road East, Wan Chai, Hong Kong 合和中心 17M 樓 (Please choose **ONLY ONE** of the following options) (請僅從下列選項中選擇其中**一項**) Provide email address by scanning the personalized QR code for receipt of future Corporate Option 1: Personalized OR Code Communications\* of the Company via electronic dissemination **車屬二維碼** 選項 1: 掃瞄專屬二維碼提供電子郵件地址,以接收本公司通過電子方式發布的日後公司通訊\* Returning this Reply Form is NOT required if choosing Option 1. 如選擇選項1,則無須交回本回條 Provide email address in writing for receipt of future Corporate Communications\* of the Company via electronic dissemination Option 2: 選項 2: 書面提供電子郵件地址,以接收本公司通過電子方式發布的日後公司通訊\* Name of Securities Holder(s) 證券持有人姓名: Name of the Listed Company 上市公司名稱: HANG LUNG PROPERTIES LIMITED 恒隆地產有限公司 Email address (Note 5) 電郵地址(附註5) Request for receipt of future Corporate Communications\* of the Company in printed form and noted that this instruction is only valid for Option 3: one year starting from the Company's receipt date of instruction. (Note $\overline{7}$ ) (Please mark "X" in one of the boxes below, if applicable) 要求收取本公司日後公司通訊\*印刷本,並已知悉本指示由本公司收取指示日期起計一年内有效。<sup>(附註7)</sup> (如適用,請在以下一個方格內 選項 3: 劃上「X」號) **Printed English version** Printed Chinese version Both the printed English and Chinese versions 英文印刷本 中文印刷本 英文及中文印刷本 Signature: (Note 1) Contact number: Date: 簽名:<sup>(附註1)</sup> 職終電話號碼: 日期: 附註: Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請 閣下清楚填妥所有資料。如屬聯名股東,則本回條淨由所有聯名股東聯合簽署,式為其他方面填寫不正確,則本回條淨會作廢。 By selecting to read all future Corporate Communications published on the Company's website in place of receiving printed versions, you have expressly consented to waive the right to receive Corporate Communications in printed form. 在選擇瀏覽在本公司網路刊發之所有日後公司通訊以代替印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。 閣下提供之電子郵件地址無效, 閣下或無法收到有關發布公司通訊的通知。 Notes 附註:

- 關發和公司週間印週別。 If you provide more than one email address by QR code, email, reply form and/or other means, only the last email address received will be registered. 如 閻下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址。僅最後收到的電子郵件地址會被登記。 If you mark "X" in the box in Option 3, no email address will be registered and only Corporate Communications in printed form will be received. 如 閻下在遷項 3 方格內劃上「X」號,將不會有電子郵件地址被登記,並僅將收取日後公司通訊的印刷本。
- 6.
- 並僅將收取日後公司通訊的印刷本。
  The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by a notice in writing or by email to <a href="https://linearch.com/hb">https://linearch.com/hb</a> to the Company of the Company's share registrar, Computershare Hong Kong Investor Services Limited ("Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong in accordance with the relevant laws and regulations. 上述指示適用於將發送予本公司股東之所有日後公司通訊,直至 閣下根據有關法例及規例發出書面通知或電郵至 <a href="https://linearch.com/hb">https://linearch.com/hb</a> 于本公司之股票適戶及登記處了)地址為香港灣行皇后大道東 183 號台和中心,树 樓戶作應釋為止。
  For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑,在本回條上的任何額外指示,公司將不予處理。

# PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

HK Privacy Officer 香港隱私主任 By mail to 郵寄至:

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email to 電郵至: <u>PrivacyOfficer@computershare.com.hk</u>

Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual financial statements together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 公司通訊即本公司刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件,包括但不限於;(a)董事會報告、年度財務報表連同核數師報告及幻邇用財務觸要報告;(b)中期 報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任書。

MAILING LABEL 郵寄標籤

Please cut the mailing label and stick it on the envelope to return this Reply Form to us.
No postage stamp necessary if posted in Hong Kong.
関下寄回此回條時,請將鄭寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼 37 Hong Kong 香港